



BLAIR COUNTY CONSERVATION DISTRICT

www.blairconservationdistrict.org

1407 Blair Street • Hollidaysburg, PA 16648 • (814) 696-0877 Ext. 5 • Fax (814) 696-9981



Training Reimbursement Request Form Dirt, Gravel and Low Volume Road Program

Municipality: _____ Date: _____

Address: _____

Reimbursement check made payable to: _____

Total Amount Requested (Eligible for up to \$50/day/attendee): _____

Attendee(s): _____

ESM Course or other Qualifying Training Event Attended

Location: _____

Dates: _____

Sign this reimbursement form, attach receipts for expenses (employee time cards and mileage at current state rate are acceptable, hotel fees if applicable) and a copy of the proof of attendance. Requests may be authorized for up to \$50 per day per attendee for expenses incurred by road managers, equipment operators, municipal supervisors, municipal secretaries, land managers, etc. attending the ESM training or other qualifying Dirt, Gravel and Low Volume Road training event. Please submit requests within 60 days following attendance.

Submitted by: _____ Title: _____
(signature)

FOR DISTRICT USE ONLY

DGR LVR CHECK # _____ AMOUNT PAID: _____ DATE PAID: _____



- Resource Conservation Since 1966 -

