



**Resource Conservation Since 1966**

1407 Blair Street, Hollidaysburg, PA 16648  
Phone: 814-696-0877, extension 5  
Fax: 814-696-9981  
E-mail: [bcd@blairconservationdistrict.org](mailto:bcd@blairconservationdistrict.org)

**THIS BLOCK FOR DISTRICT USE ONLY**

**Date Received:** \_\_\_\_\_

**Plan Number:**

E&S Plan Service Fee Paid: \$

Check #:

Permit Fee Paid: \$

Check #: \_\_\_\_\_

DEP Disturbed Acre Fee Paid: \$

# EROSION & SEDIMENT POLLUTION CONTROL (E&S) PLAN AND NPDES PERMIT FILING APPLICATION

**This application must be completed by the applicant or his/her agent and submitted along with the required plan information and plan service/permit fees. This application must also be completed and submitted with all revisions of the plan. Incomplete submission will not be accepted for plan processing.**

PROJECT INFORMATION				
Project Name:				
Status: <input type="checkbox"/> New Plan <input type="checkbox"/> Revision		Revision #:	<input type="checkbox"/> Extension	Project acres:
Disturbed acres:				
Type of Activity (please check one):				
<input type="checkbox"/> Comm./Indust./Res.Subdivision <input type="checkbox"/> Linear Utility <input type="checkbox"/> Waste/Borrow <input type="checkbox"/> Other <input type="checkbox"/> Timber <input type="checkbox"/> Ag Conservation				
Municipality:	Proposed Start Date:		Proposed End Date:	
Site Location:				
Project Description:				
Stream Name & Classification:				
1. Owner/Developer Name:		2. Project Designer Name:		
Address:		Address:		
Phone:		Phone:		
Fax:		Fax:		
E-mail:		E-mail:		
Owner/Developer Responsible Official:		Designer Responsible Official:		

The applicant agrees to comply with all the requirements of the Pennsylvania Department of Environmental Protection's Title 25, Chapter 102, *Erosion and Sediment Control* rules and regulations. Applicant further agrees to obtain all other necessary Federal, State, County and Municipal permits associated with the project.

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**Signature of Applicant or Agent**

Date

## Erosion &amp; Sediment Pollution Control Program Service Fee Schedule

All fees must be paid at the time of the Erosion & Sediment Pollution Control (E&S) Plan submission. Major modifications to an approved Erosion & Sediment Pollution Control Plan requiring a technical review will be subject to all service fees. The fee schedule will apply whenever an E&SPC Plan Application and E&SPC Plan are submitted for an adequacy determination or for other services related to Title 25, Chapter 102, Erosion and Sediment Control rules and regulation of the Pennsylvania Code and the Pennsylvania Clean Streams Law.

**Depending on the project, there may be up to 3 different fees that must be paid upon submission:**

- E&S Plan Service Fee** – made payable to “BCCD.”
- Permit Fee** – made payable to “BCCD Clean Water Fund.” If you are disturbing 1 or more acres, a permit is required.
- DEP Disturbed Acre Fee** – made payable to “Commonwealth of PA Clean Water Fund.” If a permit is required, this DEP Fee is also required; the check is forwarded to DEP by BCCD.

1. E&S PLAN SERVICE FEES – make check payable to “BCCD”			
COMMERCIAL/ INDUSTRIAL PROJECTS/ RESIDENTIAL SUBDIVISION (MORE THAN 3 LOTS)			
Check One	Disturbed Project Acres = D Enter # of Disturbed Acres (round to the nearest whole acre). <b>Minimum of 1 Acre.</b>	Service Fee Calculation Base Fee + Disturbed Acre Fee	E&S Service Fee Remitted
<input type="checkbox"/>	Less than 1 acre D =	\$750	\$
<input type="checkbox"/>	1 acre or more D =	\$1,000 + ("D" x \$150)	\$
LINEAR UTILITY PROJECT			
Check One	Disturbed Project Acres = D	Service Fee Calculation	E&S Service Fee Remitted
<input type="checkbox"/>	Less than 1 acre D =	\$750	\$
<input type="checkbox"/>	1 acre or more D =	\$1,000 + ("D" x \$225)	\$
WASTE AND BORROW AREAS			
Check	Disturbed Project Acres = D	Service Fee Calculation	E&S Service Fee Remitted
<input type="checkbox"/>	Less than 1 acre D =	\$500	\$
<input type="checkbox"/>	1 acre or more D =	\$750 + ("D" x \$150)	\$
OTHER TYPES OF DEVELOPMENT			
Check	Disturbed Project Acres = D	Service Fee Calculation	E&S Service Fee Remitted
<input type="checkbox"/>		\$200 + ("D" x \$100)	\$
TIMBER HARVESTING			
Check One	Timber Sale Area Acres	Service Fee	E&S Service Fee Remitted
<input type="checkbox"/>	Less than 50 acres	\$150	\$
<input type="checkbox"/>	50 or more acres	\$300	\$
AGRICULTURE (CONSERVATION AND/OR CROPLAND E&S PLANS)			
Check	Number of Farmland Tracts	Service Fee	E&S Service Fee Remitted
<input type="checkbox"/>		\$150 +\$30 for each tract greater than 1	\$
THIRD OR MORE E&S PLAN REVIEW			
Check	Enter Original Review Fee	50% of Original Fee	E&S Service Fee Remitted
<input type="checkbox"/>	\$	\$	\$
PLAN APPROVAL EXTENSION (Limited to one 1-year extension)			
Check	Original Approval Date	Administrative Filing Fee	E&S Service Fee Remitted
<input type="checkbox"/>		\$50.00	\$
2. PERMIT FEES – make check payable to “BCCD Clean Water Fund”			
NPDES PERMIT FOR GENERAL CONSTRUCTION ACTIVITIES DISTURBING 1 ACRE OR MORE			
Check One	Type of NPDES Permit	Description - See DEP Chapter 93 for County water quality standards	Permit Fee Remitted
<input type="checkbox"/>	General: \$500	No portion of disturbance in HQ or EV watershed	\$
<input type="checkbox"/>	Individual: \$1,500	Portion or all of disturbance in HQ or EV watershed	\$
3. DEP DISTURBED ACRE FEE – make check payable to “Commonwealth of PA Clean Water Fund”			
Check	Enter # of Disturbed Acres (round to the nearest whole acre)	DEP Per Disturbed Acre Fee	DEP Fee Remitted
<input type="checkbox"/>		\$100 per acre	\$

## **Erosion & Sediment Control Plan Application Information & Procedures**

**Authority & Applicability:** The County Conservation District is delegated the authority to administer the Commonwealth's Erosion & Sediment Pollution Control Program under PA Clean Streams Law, Chapter 102, rules and regulations. Districts may charge fees for services related to the Erosion and Sediment Control Plan process as authorized by Act 217, The Conservation District Law.

**Procedures:**

1. All fees must be paid at the time of the Erosion & Sediment Control Plan (E&S Plan) Submission.
2. Service Fees are payable to: **Blair County Conservation District**.
3. All E&S Plan submissions are processed in order of receipt at the Conservation District Office.
4. Allow up to 30 days for processing of the original submission.
5. If you fail to respond to any Conservation District technical review letter within 60 days, submittal of the original service fee will be required prior to technical reviews.
6. First and second technical reviews are included in the original fee. Third and any subsequent technical reviews will be assessed at  $\frac{1}{2}$  the original review fee. Fees are to be paid with each submission of technical response documents following the second review.
7. Modifications to an approved erosion control plan that require technical review will be subject to all fees.
8. Fee waivers only apply to those which are listed below.
9. Erosion control plan ~~review~~ approvals are valid for 2 years – one 1-year extension may be granted provided that a written request for extension is received at the Conservation District Office 30 days prior to expiration, along with a \$50 administrative fee.
10. All erosion and sediment control plans that are submitted require the following: site drawings, plan narrative, application, location map, and fees.
11. The base fee does not include the first acre of development. Base fees are further described below for Timber and Agriculture applications.
12. Service Fees, NPDES Permit Fees and Disturbed Acre Fees go to three different funds. Do not combine these fees into one check.
13. A \$35.00 charge will be assessed for any check refused by the bank for insufficient funds, and the entire package will be returned to that applicant.

**Project Acres:** To be defined as property boundary, or any land within the project limits or NPDES Permit boundary.

**Disturbed Acres:** To be defined as property, acreage, or land within the project limits or NPDES Permit boundary where any construction or other activity, which disturbs the surface of the land, is planned or may inadvertently occur, including, but not limited to the following: excavations, clearing & grubbing, embankments, land development, road construction, filling, subdivision development, mineral extraction, earthen material stockpiling, E&S control installation, and topsoil removal.

**Fee Rates:** The "per acre fee" should be rounded to the nearest whole acre. Projects requiring an NPDES Permit shall pay a "per acre fee" based on the acreage within the permit boundary. Projects not requiring an NPDES Permit shall pay a "per acre fee" based on the acreage within the limits of disturbance.

**Commercial / Industrial Development:** Includes, but is not limited to, the following types of development: small & large businesses, factories, gas stations, malls, shopping plazas, stores, convenience stores, warehouses, assisted living facilities, restaurants, medical facilities, auto dealerships, business parks, banks, multi-family residential buildings, and any work associated with any of these types of facilities (excluding waste or borrow areas as described below).

**Residential Subdivision:** Any land to be subdivided into 3 or more lots for the purpose of constructing residential single-family homes and any work associated with these types of facilities including, but not limited to, roads, utilities, sewage treatment systems, waterlines, sewage lines, stormwater systems, etc.

**Linear Utility Projects:** Includes, but not limited to, the following types of activities (if not part of a greater plan of development or project): above ground or underground utilities (electric, telephone, cable), sewer and water transmission lines, gas transmission lines, wind energy development.

**Waste and Borrow Areas:** Projects proposed as a waste or borrow area from/for any type of earthmoving activity (i.e. Commercial/Industrial/Residential Subdivision, Linear Utility or Other Types of Development).

**Other Types of Development:** Development that does not meet the description of Commercial / Industrial Development, Residential Subdivision, Linear Utility, Waste and Borrow Areas, Timber Harvesting or Ag Conservation/Cropland E&S Plans. To include, but not limited to, the following: churches, single-family homes, municipal projects, schools, universities/colleges, fire companies, stream projects, agricultural construction projects, etc.

**Timber Harvesting:** Plan review and approval will be charged based on the total timber acres to be harvested. Categories are less than 50 timber harvest acres or more than 50 timber harvest acres. Timber plans which will disturb more than 25 acres will require an Erosion and Sediment Control Permit (E&S Permit). "Rule of thumb" for timber harvest is 10% of harvested acres may be considered disturbed unless otherwise determined or clearly delineated on a plan map.

**Agriculture (Conservation and/or Cropland E&S plans):** Plan review and approval will be charged as a base fee (covers the first "tract" planned) plus \$30 for every additional "tract" referenced for review and approval. A "tract" shall be in accordance with the local USDA agency when available. In the absence of USDA tract numbers, a "tract" will be considered by a property tax parcel number.

**Fee Waivers:** Any unit of County, State, or Federal Government, and any municipality that has a memorandum of understanding (MOU) with the Conservation District shall be exempt from paying a service fee. This waiver does not apply to private, non-profit organizations, authorities, or school districts.

**Application Withdrawal:** E&S Plan Service Fees may be returned to the applicant with the withdrawal of a plan or permit at the discretion of the Conservation District and in accordance with the following:

- E&S Plan Service Fees will not be returned if a plan/permit is deemed withdrawn by the District due to no response from an applicant within 60 days of deficiencies identified or by the expiration of another date as determined by a written extension request.
- Seventy-five (75%) of the original E&S Plan Service Fee may be refunded to an applicant that voluntarily wishes to withdraw a plan/permit **only** if no written (letter or email) correspondence processed and initiated by the District has occurred (i.e. Technical Deficiency Letter, Plan Approval Letter) as of the District's receipt of a written (letter or email) request to withdraw.
- **NPDES permit administrative filing fees will not be refunded if permit is deemed withdrawn according to Chapter 102.6(c)(3) or if a Voluntary Withdrawal Request is submitted as per the DEP SOP.**

**General and Individual NPDES Permits:** All National Pollution Discharge Elimination System Permits require the development of an erosion and sediment control plan. General NPDES permits require a \$500 permit fee. Individual NPDES Permits require a \$1,500 permit fee. NPDES Permit fees shall be made payable to: **BCCD Clean Water Fund**. Projects requiring an NPDES permit shall also submit a fee based upon \$100 per disturbed acre payable to: **Commonwealth of PA Clean Water Fund**.

**Erosion and Sediment Control Permit (E&S Permit):** A permit required for earth disturbance activities where the earth disturbance is associated with timber harvesting, road maintenance activities or oil and gas activities.